

The person legally responsible for implementing the requirements of The Regulatory Reform (Fire Safety) Order 2005 is called 'The Responsible Person'.

### Are you a responsible person?

If you are the owner(s) or director(s) of a business or organisation you are 'The Responsible Person' and are legally responsible for the safety of the people in your care. You can delegate your responsibility to someone else. However unless that person has genuine managerial authority, responsibility simply reverts back to you. You can demonstrate that you have carried out your duty of care by

- Carrying out a Fire Risk Assessment (preferably using a third party).
- Implementing the recommendations of the Fire Risk Assessment.
- Employ a Competent Person to service all the equipment.
- Provide your staff with fire-safety training.
- Keep careful records including log books.

### Who should service your Fire Safety Equipment?

A Competent Person – this is a person with training, qualifications and experience who has the skills, tools and access to information and parts necessary to perform servicing. If you are the responsible person you should ensure that anyone you appoint to do service work is competent to do so.

To be sure you are employing a competent person you should ensure that;

- The Service Company has a recognised third party certificate for quality (e.g. ISO9001) and that the scope relates to the service provided.
- The Service Company has some additional certification, such as BAFF, relevant to the service provided.
- The Service Company is a member of an appropriate trade body.
- The service company has appropriate insurances, including efficacy, in place

“ 3 out of 4 businesses that suffer a major fire never re-open, or are closed within a year ”

FIA/IFEDA Survey

## Flameskill's Products

- Fire Extinguishers
- Fire Blankets
- Extinguisher Stands and Cabinets
- Safety Signs
- Dry Risers/Hydrants
- Hose Reels
- Fire Brigade Equipment
- Fixed Systems

## Flameskill's Services

- Fire Extinguisher Installation & Servicing
- Fire Alarm Installation & Servicing
- Emergency Lighting Installation & Servicing
- Fire Hydrant Testing
- Fire Hose Testing
- Fire Risk Assessment



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Schemes SP101/ST104 + SP103



Fire Protection & Safety Services

Free phone: **0800 1694 222**

# A Guide to Servicing Fire Safety Equipment

Call today for a Free Site Survey & Quotation



Schemes SP101/ST104 + SP103

Installation • Servicing • Supply  
Risk Assessment • Training

[www.flameskill.co.uk](http://www.flameskill.co.uk)



is a **Third Party Certificated** company that meets the requirements of:



Schemes SP101/ST104 + SP103

Promoting Quality in Fire Safety

### Why a BAFE Registered Supplier?

Conservative estimates suggest that fire costs the UK economy £7.5 billion a year.

Given the vital role that fire safety products play in protecting life, property and the environment, quality is paramount. Third Party Certification, whereby independent accredited certification bodies test and approve to recognised standards, provides the specifier and end-user with the knowledge that these products meet and continue to meet the relevant criteria and that the personnel maintaining them are qualified to do so.



### This is where BAFE comes in.

BAFE adopted Third Party Certification schemes provide the vital reassurance that what is being specified or bought is effective, reliable and competent.

With current fire safety legislation based on risk assessment, the onus of responsibility for fire protection is on the employer/owner/occupier. BAFE gives the peace of mind that companies are carrying out their legal 'duty of care' responsibilities by employing fire protection equipment and services that meet the relevant standards and are installed and maintained by 'competent persons'.

**Taking a risk with fire protection can have significant financial and even life-threatening implications.**

**Companies should always look for the BAFE logo when specifying fire protection products and services.**

## Fire Safety – Your Legal Obligations

### Fire Extinguishers – BS5306 Part 3

- **Monthly** – Visual inspection by the user.
- **Annual** – Basic service by a 'Competent Person'.
- **5-yearly** – Extended/discharge service by a 'Competent Person'.
- **10-yearly** – CO2 extinguishers, a 'Competent Person' should overhaul or replace.

### Fire Alarm – BS5839 Part 1

- **Weekly** – The user should activate the fire alarm from a different call point each week.
- **6-monthly** – A 'Competent Person' should check controls and circuits. Normally 50% of all detectors/sounders etc are checked at each 6-monthly service to ensure 100% check annually. Records of test should be made in the fire logbook.

### Hosereels – BS5306 Part 1

- **Weekly** – Inspection by the user (is generally recommended but not required by the standard).
- **Yearly** – Basic service by a 'Competent Person'.

### Dry Riser – BS5306 Part 1

- **6-monthly** – Inspection by the user.
- **Yearly** – Inspection and test by a 'Competent Person' which should include pressure and flow rate check.

### Gaseous Extinguishing Systems – ISO14520

- **Weekly** – Visual inspection of the room and the whole system.
- **Monthly** – Check the training users (H&S/Operation).
- **3-monthly** – Test detection and control as fire alarm.
- **6-monthly** – A 'Competent Person', F Gas Registered should inspect and check including a short duration test.
- **Yearly** – Check the quantity of the extinguishant for the risk and carry out an integrity test.

### Emergency Lighting – BS5266 Part 1

- **Daily** – Visual check by user.
- **Monthly** – General check and test lights by user.
- **Yearly** – A 'Competent Person' should do a full duration test.

**Remember, all checks should be recorded in your Fire Log Book.**

“ **75% of fires were successfully extinguished using portable fire extinguishers without the intervention of the fire brigade using fire safety equipment** ”

FIA/IFEDA Survey



### Quick Guide - Choosing the right Extinguisher

	Freely burning materials <b>A</b>	Flammable liquids <b>B</b>	Flammable gases <b>C</b>	Flammable metals <b>D</b>	Electrical equipment	Cooking oils and fats <b>F</b>
Water	✓					
Foam	✓	✓				
Dry Powder	✓	✓	✓		✓	
CO2		✓			✓	
Wet Chemical	✓					✓
Special Powder				✓		